

Scribe Sheet

Date: October 1, 2019

Scribe: Sally A. Davidson

Present: Sally Davidson, Chairman; Josh Sanders, Member; Frank Hall,

Member; Ken Goslant, Select Board Liaison: Public Participants: Bethany Drum, Public

These minutes are subject to approval at the next scheduled meeting.

Meeting called to order at (time):6:12 PM

Meeting Adjourned at (time):8:06 PM

Next Meeting Date:November 5, 2019

Topic Discussed	Summary of Topic Discussed	Decision/Action to be taken	Deadline/Person Responsible	Action Item Completed
Public Participation-scheduled	There is none scheduled.	NA	NA	Yes
Approval of Minutes for September 3, 2019 meeting	Frank Hall does not want to Participate in the Stick Star Workshop itself. He will help place them and help cut saplings but does not want to build them.	Frank made the motion to approve the minutes with the changes he made, 2 nd by Sally. Vote passed 2-0-1. Josh abstained because he was not present at that meeting.	NA	No
Old Business: Basketball Court	Frank updated the committee on what has been done. He put the new covers on the bottom of the basketball posts. However, he is going to revise the attachment because they are plastic, and he is afraid the plastic will break with our weather conditions and ware and tare. He wants to replace the plastic with metal. One coat of sealant has been put on the second court and there needs to be a second coat applied. The light we had installed isn't bright enough, so we are going to replace it with a brighter bulb and use this light for the peak of the pavilion light as we had discussed putting a light on the pavilion. Frank will build a box to store the basketballs so we can leave some balls at the park for people to use that don't happen to bring a ball.	Frank will replace plastic with metal parts. Lynn and Frank will get together for application of second coat of sealant on the second basketball court. Frank will build box for basketballs. Lynn will get in touch with Mark Fourinier about changing the light out. No action needs to be taken.	Lynn and Sally and Frank	Yes
Stick Stars	We decided on 3', 4', and 5' stick stars because any larger are just too hard to transport and people always have problems getting them home. Someone with a truck usually volunteers to take it to their home for them. We are going to charge \$5.00 per star, as in the past, to cover the cost of materials and everyone will bring their own lights for the stars they make. This is not a fund raiser but rather a community service offer. The "guys" will work the two evening workshops but not the Saturday one because of deer season and various other reasons. Frank and Josh will cut saplings for the stars at their leisure. Dates discussed are Monday, Nov. 4 th ; Thursday, November 7 th and Saturday, November 9 th . Both evenings 6:00-8:00 and Saturday 9:00-11:00.	Sally will call BPL to reserve space. Frank and Josh will cut saplings. Everyone that can will help with workshops.	Everyone will do what they can.	Yes

Trunk-or-Treat	We need to write letters to put on the cars that park on the South side of the Common to ask them not to park there after 2:00 on October 31 st . We need to make fliers and place them around town/businesses. We need to invite the emergency services to join us for this event.	Sally will write the letters; Sally and Frank will make the fliers; Sally will advertise-FPF, Channel 7, Northfield News, Select Board Meeting. Sally will invite the emergency services. Josh will distribute the fliers and put the letters on the vehicles and close off the South side of the Common by 3:00 PM Halloween Day. Josh will also make a log holder in order to hold a cauldron for our witch area. Frank wants to dress as "Night of the Living Dead". Frank will get the luminaries ready and he and Sally will set them out and light them.	Everyone will do what they have volunteered to do and help wherever they are needed.	Yes
Maintenance of Parks	The metal door in the dugout needs to be replaced, it has been purchased; seal coat the second coat on the second basketball court; finish basketball court; paint bathroom doors at Memorial Park. Cut trees at Falls Field in order to do the ditching that needs to get done.	Lynn and Frank are going to put second coat of sealant on second basketball court, Frank is going to finish the big basketball court. Josh is going to call Trent to see what trees need to get cut and Frank and Josh will go and cut the trees and Trent will haul them away. Everyone is going to help to try and get these repairs done before the weather changes.	Everyone will do what they can.	Yes
Pavilion at Memorial Park	The pavilion lifted over last winter and needs to be repaired. After many attempts to get his repaired earlier in the season we finally have heard the contractor is going to repair the damage caused by the weather last winter. It will be done before the season ends.	No action needs to be taken.	Sally will do a follow-up to be sure it gets done.	Yes
Public Participation Unscheduled	None	NA	NA	Yes
Committee Members Comments	Comments were made that we really need to get some of these projects done because the weather is changing. It seems like the same people are doing all the work.	None	NA	Yes
Adjournment	Josh said "I am tired and I want to go home."	Josh made the motion to adjourn; Frank 2 nd the motion; motion passed 3-0-0.	NA	Yes